

BLUFFTON UNIVERSITY STUDENT SENATE

Student leaders,

Below is a description of how to apply for funding for next year. Please pay careful attention to this list; if your organization does not meet all of the criteria, you may not receive allocations during the next two semesters.

If you have any questions or need additional clarification, please don't hesitate to ask. Good luck, and thanks for all you do for Bluffton!

Jonah Eckert
Student Senate President
eckjsa@bluffton.edu
(812) 870-3156
Marbeck box #225

To receive allocations, please do the following by **Friday, Nov. 17, 2017**:

- Fill out the allocations app (attached)
- Have a list of officers on file with the Office of Student Involvement
- Email your constitution to Jonah Eckert
- Have sponsored at least one program this calendar year that was open to anyone in the campus community
- An officer from each organization must have attended at least **2 Student Involvement workshops** during the calendar year. Each individual can represent only one group at a workshop.

Keep in mind that all student organizations must adhere to these guidelines:

- Have membership open to all students and have only registered students as members
- Have a written mission or purpose statement (this often is included in your constitution)
- Have a faculty or staff advisor
- Contribute to the overall educational mission of the University
- Support the University's mission and be consistent with the values of the University and of Mennonite Church USA
- Abide by University policies and expectations (This includes, but is not limited to, the community of respect, campus standards, honor system, travel policy, dining services policy, etc.)

Please return the attached application to Jonah Eckert by **Friday, November 17**, via Student Senate mailbox (box #225) or email (scan and send as a PDF).

Part II: Questions

Please answer the following questions.

1. Name and describe the events or activities you coordinated this year.

2. What are your organization's plans for the next year (spring 2018 and fall 2018)?

3. What amount are you requesting for the Spring 2018 and Fall 2018 calendar year?
Student Senate allocates funding PER FULL TIME STUDENT. If 700 full time students are enrolled next semester and you are allocated \$0.10 per student, you will receive a total of \$70 that semester. You will be allocated on this basis for spring and fall semesters in 2018.

\$_____ per full time student per semester

4. How many members are involved regularly in your organization?

5. When you hold events, how many people normally attend?

6. Did your organization pursue any additional income or do fundraising this year? This might include charging admission to an event, holding a thrift sale, etc. If so, please explain.

7. How does your organization contribute to the campus community? Please discuss both tangible and intangible contributions.

8. Which 2 Student Involvement workshops did an officer from your organization attend during the 2017 calendar year?

1. Event:

Officer who attended:

2. Event:

Officer who attended: